TECHNICAL SPECIALIST - ENVIRONMENTAL SUSTAINABILITY CLUSTER

Environment Sustainability – Castries, LC
Department Environment Sustainability
Employment Type Fixed Term
Minimum Experience Experienced

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TECHNICAL SPECIALIST
ENVIRONMENT SUSTAINABILITY CLUSTER

The Organisation of Eastern Caribbean States (OECS) is an International Inter-governmental Organisation dedicated to economic harmonisation and integration, protection of human and legal rights, and the encouragement of good governance among independent and non-independent countries in the Eastern Caribbean. Under the Treaty of Basseterre (RTB, 1981) and now The Revised RTB (2010), Member States agree to cooperate with each other and promote unity and solidarity, including participation by Protocol Members in an Economic Union. Read More...

[1] Protocol: Antigua and Barbuda, Commonwealth of Dominica, Grenada, Montserrat, St Christopher (Kitts) and Nevis, Saint Lucia, St Vincent and the Grenadines; Non-Protocol: British Virgin Islands, Anguilla, Martinique, Guadeloupe; Observer: Saint Martin Read More...

BACKGROUND

As small island states, OECS Member States face many challenges originating from small size, geographical location, small economies, limited infrastructure, and high vulnerability to hazards and socio-economic pressures that are ever evolving. These challenges are exacerbated by the impacts of global climate change and climate variability, coupled with increasing competition for limited resources, which combine to erode the ability of Member States to meet their development aspirations sustainably.

OECS Member States have long acknowledged that their individual efforts must be pursued within the context of regional unity, solidarity, and cooperation. Article 24 of the Revised Treaty of Basseterre requires that each Protocol Member State shall implement the St George’s Declaration of Principles of Environmental Sustainability which seeks to, inter-alia, achieve the long-term protection and sustained productivity of the region’s natural resource base and the ecosystem services it provides, and ensure that natural resources contribute optimally and equitably to economic, social and cultural development.

The OECS Commission, in facilitating the fulfillment of this commitment, has, and is pursuing, a broad and strategic portfolio to enhance environmental sustainability towards the sustainable development of OECS Member States, through inter alia, Biodiversity and Ecosystems Management, Climate Change and Disaster Resilience, Land and Water Resources Development, Oceans Governance and Fisheries, Sustainable Energy, and Pollution and Waste Management.

JOB SUMMARY

The OECS Commission is seeking to recruit Technical Specialists to serve the Environmental Sustainability Cluster (ESC) as: Project Officers, responsible for assisting with the planning, implementation, monitoring, and control of projects, delivered to the highest standards, while remaining aligned and integrated with the core ESC work; and Programme Officers, responsible assisting the ESC Head and relevant Programme Coordinators with research, development, coordination, facilitation, and implementation of mandates and work plans in relevant focus areas, working collaboratively with specific projects and the broader Commission.

Officers may be assigned to a combination of projects or/and programme areas within the ESC, taking into consideration demand, workload, and alignment with technical competencies.
KEY DUTIES

PROJECT DUTIES

- Assist with effective management, supervision, and control of assigned project(s), in keeping with project management knowledge areas and across the project life cycle;
- Provide specific technical expertise, support, and guidance in keeping with expected outputs, outcomes, and results;
- Assist with the preparation of relevant reports and knowledge products, including internal OECS and external donor reporting obligations;
- Assist with the management of project risks, including identification, analysis, evaluation, mitigation, and monitoring, along with advice on solutions to complex issues;
- Lead on providing quality assurance of deliverables, including recommendations, products, services and works;
- Support the management of project documentation and tools, including Procurement Files, Lessons Learned, Risk Register, Issues Log, In-Kind Contribution records, etc.
- Assist with meetings and events planning and facilitation, including visibility actions.
- Represent assigned project(s) and the OECS Commission at national, regional and international meetings/fora.

PROGRAMME DUTIES

- Provide support for development and implementation of plans and positions for the advancement of environmental sustainability, with consideration to policies and strategies of OECS Member States, the wider Caribbean region, and relevant international governance instruments and frameworks;
- Assist with the development and implementation of annual work plans and budgets that reflect the approved program, functions and strategic plan;
- Work closely with partners in environmental sustainability partners at the national, sub-regional and international levels towards coordination and implementation of relevant strategies and plans;
- Conduct research and compile data and information on environmental management frameworks and issues (associated with related thematic areas) at the national, regional and international levels, to guide decision-making, appropriate interventions, the formation of strategic partnerships and development of plans;
- Represent the OECS at technical and scientific forums at all levels (international, intergovernmental, regional, sub-regional, non-Governmental, national, focus groups);
- Assist with development and maintenance of requisite capacity in the OECS Commission and the Member States, including the identification and mobilization of resources, opportunities, projects, and strategic partnerships.
- Perform any other related duties as may be assigned/approved by the ESC Head, including working collaboratively with the broader OECS Commission and supporting visibility, awareness and knowledge management.

EXPERIENCE AND KNOWLEDGE

Experience

- Demonstrated competence with successfully managing donor-funded projects
- Adequate proficiency in the use of project management software and tools
- High proficiency in the use of Microsoft Word, Excel and PowerPoint
- Proven ability in delivering in one of the following fields: social, education, health, regional integration or environmental
- Demonstrated ability to work with multiple stakeholders including communities
- Ability to build and maintain strong working relationships
- Ability to work with minimal supervision

Technical Qualifications:

- At least a Bachelor’s degree related to natural resources, environment, biodiversity, marine; resources, climate change, waste/pollution management, sustainable energy, or relevant field;
- At least three 3 years of proven relevant experience in the area of environmental and natural resource management or related field;
- Professional certification in relevant areas, including project management (CAPM, PMP, PRINCE2 or another), would be an asset.
CORE COMPETENCIES

- Drive with Purpose and Vision
- Create an Environment of Trust
- Build Effective Teams
- Ensure Accountability
- Demonstrate Decision Quality
- Communicate Effectively

TERMS OF APPOINTMENT

Job Location

The OECS Commission is headquartered in Saint Lucia. The position of Technical Specialist, Environment Sustainability Cluster is open to nationals of OECS member states and the position is placed at the OECS Commission Headquarters, Morne Fortune, Castries, Saint Lucia.

Benefits

The position is on the fixed term establishment subject to satisfactory annual reviews. Salary will be commensurate with qualifications and experience and exempt from income taxes. In addition to the basic salary, the post attracts other allowances. The incumbent will be eligible for membership in the Organisation’s non-contributory Group Health and Life Insurance Scheme. Reasonable relocation expenses will be reimbursed where applicable.


Only applications under consideration will be acknowledged.