



## **ORGANISATION OF EASTERN CARIBBEAN STATES**

### **VACANCY**

#### **Head, Development Cooperation and Resource Mobilisation**

The Organisation of Eastern Caribbean States (OECS) is the inter-governmental organisation dedicated to economic harmonisation and integration, protection of human and legal rights, and the encouragement of good governance between countries and dependencies in the Eastern Caribbean. [Read More...](#)

#### **BACKGROUND**

The Development Cooperation and Resource Mobilisation Unit is responsible for the organisation's Resource Mobilisation Strategy and the coordination of partnerships with various Development Partners (traditional and non-traditional) to achieve a higher level of programmatic, institutional and financial sustainability. Given the multi-dimensional processes involved in development cooperation, the unit engages in continuous intelligence gathering and networking to build and sustain strategic partnerships and mobilise resources that will yield results that are aligned to the Commission's mission, objectives and work programme. Overall, the unit's operations facilitate the creation of joint ownership and accountability between the Commission and its partners, as well as ensures a more structured and holistic approach towards cooperation and effective allocation and use of resources.

#### **KEY DUTIES**

1. In partnership with the Director General and Divisional Heads, develop and drive the Organisation's Resource Mobilisation Strategy to support the delivery of its strategic priorities.
2. Lead and coordinate development cooperation initiatives with various International and Regional Development Partners (inclusive of Traditional and Non-Traditional Multi-laterals, Bi-laterals, Academia, International Foundations, Private Sector and such others).

3. Drive functional cooperation opportunities with French Associate Member States and other French Territories.
4. Work closely with the Regional Councils and the Interreg Secretariat to coordinate the INTERREG V Programme (2014-2020) on behalf of the OECS.
5. Partner with the Director General to develop and sustain effective relationships and identify relevant programmes and innovative funding sources to support the British OTIs.
6. Collaborate with CARIFORUM Secretariat to lead negotiations on behalf of the Organisation to secure European Development Resources (inclusive of oversight of the management and closure of 10<sup>th</sup> and launch of 11<sup>th</sup> EDF Programme).
7. Continue to widen functional cooperation with key regional integrations movements inclusive of CARICOM, ACS, ACP, EU, ECOWAS and such others.
8. Work closely with the Legal Unit and the Procurement Department to undertake due diligence that will avoid conflict of interests and any reputational risks to the Organisation's track record.
9. Collaborate with the PMU and other Heads of Unit to facilitate the formulation of Concept Papers and Project Proposals on priority thematic areas to obtain support from various Development Partners.
10. Work closely with the PMU and Finance Unit in the preparation of the Organisation's Annual Work Programme and Budget.

## **QUALIFICATION AND EXPERIENCE**

### Education and Training

- First Degree in relevant field or equivalent professional experience plus 5 years management experience OR
- Master's Degree in relevant field plus 3 years management experience

### Experience

- 10 years technical experience in related field

## **COMPETENCIES**

The holder of the post should possess the following competencies:

- Drive with Purpose and Vision
- Create an Environment of Trust

- Builds Effective Teams
- Ensures Accountability
- Demonstrates Decision Quality
- Communicates Effectively

## **TERMS OF APPOINTMENT**

The position is on the permanent basis subject to satisfactory annual reviews. Salary will be commensurate with qualifications and experience and exempt from income taxes. In addition to the basic salary, the post attracts other allowances. The Officer will be eligible for membership in the Organisation's non-contributory Group Health and Life Insurance Scheme. Reasonable location expenses will be reimbursed where applicable.

## **Application Procedures**

Applications are to be submitted for the attention of: **The Human Resources Unit, Post of Head, DCRM, OECS Commission, Morne Fortuné, P.O. Box 179, Castries, Saint Lucia** and should reach by **22 February 2019**.

Applications should include Curriculum Vitae stating nationality as well as the contact information of the present or most recent employer and that of two referees. Copies of relevant certificates should be submitted with applications.

Applications can also be sent via e-mail to [jobs@oece.int](mailto:jobs@oece.int)

**Only applications under consideration will be acknowledged.**